


**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 18 June 2019	Ref No: 3338
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: <u>East Lancs Railway Event Posters</u>	
Santa Specials	30 November 2019
Santa Specials	1 December 2019
Santa Specials	7 – 8 December 2019
Santa Specials	14 – 15 December 2019
Santa Specials	19 – 20 December 2019
Santa Specials	21 – 24 December 2019
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	✓
(ii) not in conflict with Council Policy	✓
(iii) not raising new issues of Policy	✓
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No
	Signed: (By EA Officer) _____ Date: _____
Details of Operational Decision Taken [with reasons]:	
Approval of 30 temporary posters, for each of the events listed above, on street lighting columns. To be sited around Bury and Ramsbottom areas, for 1 week leading upto the event.	
Decision taken by:	Signature: 
D R Giblin - Head of Engineering	24/06/19
Members Consulted [see note 1 below]	
Cabinet Member/Chair	

Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**